REQUIREMENTS FOR MISSIONARY VISA

If you have obtained a Certificate of Eligibility issued by Japanese immigration, please submit the following documents:

1. Your actual and valid passport.

2. A completed and signed visa application form. You may download this from our website: www.atlanta.us.emb-japan.go.jp or www.mofa.go.jp

Please use PDF file.

3. A photo: the photo has been taken within the last 6 months, 2"x2",front view white background and needs to have about 5mm (less than1/4 inch) margin above your head.

4. The original Certificate of Eligibility.

5. Release of Liability Form if your visa application is processed by mail.

6. Visa Fee. It depends on your nationality. * US citizens are not required visa fee.

Visa application without a Certificate of Eligibility (COE)

1. Your actual and valid passport.

2. 2 completed and signed visa application forms. You may download this from our website: www.atlanta.us.emb-japan.go.jp or www.mofa.go.jp Use PDF file. 3. 2 photos: your photos have been taken within the last 6 months, 2"x2", front view, white background and needs to have about a 5mm (less than1/4 inch) margin above your head.

4. Detailed letter provided by the religious organization in the United States

5. Documentation providing the nature of the religious organization in the USA.

6. Letter of guarantee provided by a religious organization in Japan.

7. 2 sets of the visa applicant's resume.

8. Release of Liability Form if your visa application is processed by mail.

9 Visa Fee: ** US citizens are not required to pay a visa fee.

If your visa application is processed through the mail, please enclose a self-addressed envelope and sufficient postage stamps for Certified, Priority or Express Mail. If using FedEx or UPS, provide a prepaid mailing label and an envelope of FedEx (air only) or UPS for return.

Notice: The Consulate General of Japan is not responsible for passports lost in the mail for return.

Our office hours for visas: 9:00 AM - 12:30 PM and 1:30 PM - 4:00 PM (Eastern Standard Time), Monday – Friday except holidays.

Visa Section Consulate General of Japan Phipps Tower, Suite 850 3438 Peachtree Road Atlanta, GA. 30326

website: <u>http://www.atlanta.us.emb-japan.go.jp/</u> e-mail: <u>ryoji@aa.mofa.go.jp</u> Phone: (404) 926-3031 (direct line) FAX: (404) 240-4331